

TROY UNIVERSITY™

eTROY
Earth and Space Science
SCI 2234
Term 3, 2016
January 4 – March 6

Instructor Information

Dr. Nirmol Podder
Adjunct Professor
Troy University
Home Phone: 301-778-3543
E-mail: npodder@troy.edu

Students: Please put course title in the subject line of any emails sent to the instructor. Provide your name at the end of the email message, and include your previous correspondence if there was one.

Note: For course syllabus posted prior to the beginning of the term, the instructor reserves the right to make minor changes prior to or during the term. The instructor will notify students, via e-mail or Blackboard announcement, when changes are made in the requirements and/or grading of the course.

Instructor Education

Ph.D. Physics (1999), Auburn University, Auburn, AL
M.S. Physics (1994), Auburn University, Auburn, AL
B.S. Mathematics and Computer Science (1992), Troy State University, Troy, AL

Instructor Experience

Adjunct Professor (2010 – Present), Troy University, eTroy
Assistant and Associate Professor (2003 – 2010), Troy University, Troy, AL
Postdoctoral Research Associate (1999 – 2003), Florida A&M University, Tallahassee, FL
Graduate Teaching Assistant (1992 – 1999), Auburn University, Auburn, AL

Electronic Office Hours

The best way to contact me is by email. Alternately, students can post their questions/comments on the Blackboard's "Discussion Board" tab. You may also leave a message on my voice mail.

eTROY Courses at Troy University

All eTROY courses at Troy University utilize the Blackboard Learning System. In every eTROY course, students should read all information presented in the Blackboard course site and should periodically check for updates at least every 48 hours.

Remember: This is not a "correspondence course" in which a student may work at his/her own pace. Each week there are assignments, quizzes, tests, and/or exams with due dates. Refer to the schedule at the end of the syllabus for more information.

Late Registration

Students who register during the first week of the term, during late registration, will already be one week behind. Students who fall into this category are expected to catch up with all of Week #1 and Week #2's work by the end of Week #2. No exceptions, since two weeks constitutes a significant percentage of the term's lessons. Students who do not feel they can meet this deadline should not enroll in the class. If they have registered, they should see their registrar, academic adviser, GoArmyEd or Military Education officer to discuss their options.

Also note that late registration may mean you do not receive your textbook in time to make up the work you missed in Week #1. Not having your textbook on the first day of class is not an excuse for late work after the deadlines in the Course Schedule/Calendar.

Site Map for Your Blackboard Course Site

To obtain a site map to enable the student to navigate through the Blackboard course site, please go to the Blackboard course site and click on the "Site Map" tab found near the bottom left side of the computer screen.

Prerequisites

Co-Requisite: SCI L234 Earth and Space Science Lab.

Entrance Competencies

Students must possess the knowledge and skills of a high school graduate and the capability to perform at the college level. You must be able to read and understand the textbook and must possess basic Math skills. Students are expected to work simple problems such as determining mass density, relative humidity, etc. Students should have a working knowledge of Geography and be able to locate major features on a world map. A knowledge of the Metric System is very useful and metrics will be stressed during the course.

Student Expectation

Students are expected to participate in the course via reading the textbook, following assignments, and exploring all resources made available during the course.

- Students are expected to do their own work, do the weekly reading assignments and "Concept Checks" questions, and complete all weekly quizzes, biweekly tests, and the final exam on time.
- Students are expected to interact with the Instructor regularly via email, Blackboard forums, and/or phone. Make sure to resolve any question/doubt on the study list as soon as it arises. This online course will be pressing on with a fast pace.
- Students are expected to check their emails daily and the Blackboard announcements at least every 48 hours.

Key to Success:

- *Mark your calendar for the important due dates.*
- *Start on your weekly reading assignments and "Concept Checks" questions in advance.*
- *Leave plenty of time for preparation. Contact your Instructor as soon as any question arises.*
- *Submit all quizzes, tests, and final exam on time. Don't wait until the last few hours.*

Catalog Description

Physical aspects of the Earth, Oceanography, Meteorology including atmospheric makeup and weather, and basic Astronomy for non-science majors.

Course Objective

This course examines the principles of Earth Science, including Physical Geology (the make-up of the solid Earth, minerals, rocks, volcanoes, etc.), Historical Geology (life and the evolution of the Earth), Oceanography (the seas, their make-up and characteristics), Meteorology (the atmosphere, wind, and weather) and Astronomy (the solar system, stars and Cosmology).

Student Learning Outcome

The objective of this course is to gain a basic knowledge of the principles of Earth Science, including, but not limited to: Physical Geology, Historical Geology, Oceanography, Meteorology, and Astronomy.

Required Textbook

Tarback: "Earth Science," 14th Edition, Pearson-Prentice Hall, NJ
ISBN: 978-0-321-93443-7

Students should have their textbook the first week of class. Not having your textbook will not be an acceptable excuse for late work. Students who add this course late should refer to the "Late Registration" section for further guidance.

The textbook provider for the eTroy of Troy University is Barnes and Noble. The web site for textbook purchases is <http://shopstroytrojans.com> . You may also order your textbooks through Trojan Web Express (<http://splash.troy.edu/go-to/webexpress/>).

Additional Reading:

- **Required:** None
- **Recommended:** None

Research Component: None.

Some Useful Websites

See the External Links section in Blackboard.

Course Requirements

- Upon Enrollment: Please email me a brief "bio" of yourself and your current primary contact number if it's not listed on the Trojan Web Express. Also, introduce yourself to the class on "Discussion Board" tab's "Introduce Yourself" forum. This should convey the essence of who you are. Please be sure to check your email and read the blackboard announcements regularly.
- Weekly Quizzes: Please start on the reading assignment and "Concept Checks" questions well ahead of time. If you need help to start on a problem or question, send me an email right away. Your weekly quiz will be on the "Concept Checks" questions.
- Required Tests and Final Examination: There are four tests (one on every two chapters) and the comprehensive final examination that you will have to take during the course.

Student/Faculty Interaction

- Interaction will take place via Email, Blackboard Announcements, Discussion Board tab, and/or Wimba Classroom.

- The student will participate in this course by following the guidelines of this syllabus and any additional information provided by the instructor, the eTroy center at Troy University, or Troy University itself.
- The student is expected to remain in regular contact with the instructor and class via email or Blackboard's Discussion Board tab, by submitting quiz, test, and exam, all in a timely fashion.
- TROY requires instructors to respond to students' e-mail within 24 hrs M-Th, and 48 hrs Fri-Sun.
- As instructor, I will communicate on the Blackboard.com Announcement page and/or via e-mail.

Note: Make sure to clean out your Troy e-mail so that your account has enough free space. It is very important that you receive regular class updates throughout the Term.

Attendance Policy

In addition to interaction via Blackboard and e-mail contact, students may be required to contact the instructor via telephone by the first day of the term for an initial briefing. Although physical class meetings are not part of this course, participation in all interactive, learning activities is required.

Make-Up Work Policy

Missing any part of this schedule may prevent completion of the course. If you foresee difficulty of any type (i.e., an illness, employment change, etc.) which may prevent completion of this course, notify the instructor as soon as possible. Failure to do so will result in failure for an assignment and/or failure of the course. See "Attendance" Policy above.

If I have not heard from you by **the deadline dates for quiz, test and/or final exam**, no make-up work will be allowed (unless extraordinary circumstances exist, such as hospitalization). Requests for extensions must be made in advance and accompanied by appropriate written documentation. "Computer problems" is not an acceptable excuse.

Method of Instruction

This is an eTroy online class. It is **not** a "correspondence course" in which students may work at his or her own pace. Each week there will be reading assignments, homework, and a quiz. Tests are due every other week. Refer to the schedule at the end of this syllabus for more information.

Method of Evaluation

Weekly Quizzes (4% each)	28%	(You can drop one quiz with the lowest grade.)
Four Tests (12% each)	48%	(Tests are on every two chapters.)
Comprehensive Final Exam	24%	(The final exam is a proctored exam.)

Note: All Blackboard Quiz, Test, and Exam are one-attempt only, and closed-book & closed-note. Your 7 best quizzes, 4 tests and the comprehensive final exam will determine your course grade. There is no other extra credit work or project. Please count a zero for any missed quiz, test, or exam.

To determine your class standing or course grade, take each quiz score and multiply by 0.04; plus take each test score and multiply by 0.12; plus take your final exam score and multiply by 0.24.

Assignment of Grades

All grades will be posted in the Grade Center in Blackboard and will be assigned according to the following or similar scale:

A 90 – 100%

B	80 – 89%
C	70 – 79%
D	60 – 69%
F	59% and below

Postings: Your quiz, test, and exam grades are posted on the Blackboard, see the Grade Center.
 FA: “FA” indicates the student failed due to low attendance. This grade will be given to any student who disappears from the course for three or more weeks. See the **Attendance** section of this syllabus for additional information.

Exam Schedule and Instruction

The quizzes, tests, and the comprehensive final exam will contain multiple choice questions. Final exam will be proctored.

- The tests/exam will be available for a specific time period. See the Course Schedule in the back of this syllabus, and/or Blackboard announcements for the dates during which time the tests/exam will be available.
- The quizzes, tests, and the final exam will be delivered online via Blackboard. Quizzes can be found under the “Quizzes” tab, and Tests can be found under the “Tests/Exams” tab. Each test/exam will be timed, usually 30 minutes for the quiz, one hour for the test, and two hours for the comprehensive final exam. See the quiz/test/exam instructions for the time limit.

Incomplete Grade Policy

Missing any part of the Course Schedule may prevent completion of the course. If circumstances will prevent the student from completing the course by the end of the term, the student should complete a request for an incomplete grade.

Note: A grade of incomplete or “INC” is not automatically assigned to students, but rather must be requested by the student by submitting a Petition for and Work to Remove an Incomplete Grade Form. Requests for an incomplete grade must be made on or before the date of the final assignment or test of the term. The form will not be available after the last day of the term.

A grade of “INC” does not replace an “F” and will not be awarded for excessive absences. An “INC” will only be awarded to student presenting a valid case for the inability to complete coursework by the conclusion of the term. It is ultimately the instructor’s decision to grant or deny a request for an incomplete grade, subject to the policy rules below.

Policy/Rules for granting an Incomplete (INC). An incomplete cannot be issued without a request from the student. To qualify for an incomplete, the student must:

- Have completed over 50% of the course material and have a documented reason for requesting incomplete (50% means all assignments/exams up to and including the mid-term point, test, and/or assignments.)
- Be passing the course at the time of their request.

If both of the above criteria are not met an incomplete cannot be granted.

An INC is not a substitute for an “F”. If a student has earned an “F” by not submitting all the work or by receiving an overall “F” average, then the “F” stands.

TROY Email

All students were required to obtain and use the TROY email address that is automatically assigned to them as TROY students. All official correspondence (including bills, statements, emails from instructors and grades, etc.) will be sent ONLY to the troy.edu (@troy.edu) address.

All students are responsible for ensuring that the correct email address is listed in Blackboard by the beginning of Week One. Email is the only way the instructor can, at least initially, communicate with you. It is your responsibility to make sure a valid email address is provided. **Failure on your part to do so can result in your missing important information that could affect your grade.**

Your troy.edu email address is the same as your Web Express user ID following by @troy.edu. Students are responsible for the information that is sent to their TROY email account. You can get to your email account by logging onto the course and clicking "Email Login". You will be able to forward your TROY email to your GoArmyEd account. You must first access your TROY email account through the TROY email link found on the Web site. After you log in to your TROY email account, click on "options" on the left hand side of the page. Then click on "Forwarding". This will enable you to set up the email address to which you will forward your email.

Internet Access

This is an online class. Students must have access to a working computer and access to the Internet. Students can use a TROY computer lab (if available), a public library, etc., to insure they have access. "Not having a computer" or "computer crashes" are not acceptable excuses for late work. Have a back-up plan in place in case you have computer problems.

TENTATIVE COURSE SCHEDULE: Earth and Space Science

Dates	Assignment and Due Date
Week 1 Jan 4 – 9	Read Chapter 1 (Introduction to Earth Science) Prepare and study the "Concept Checks" questions Weekly Quiz #1 on Chap 1 due by 1/16/16 11:30 PM Central
Week 2 Jan 10 – 16	Read Chapter 2 (Matter and Minerals) Prepare and study the "Concept Checks" questions Weekly Quiz #2 on Chap 2 due by 1/16/16 11:30 PM Central
Week 3 Jan 17 – 23	Read Chapter 4 (Weathering, Soil, and Mass Wasting) Prepare and study the "Concept Checks" questions Weekly Quiz #3 on Chap 4 due by 1/23/16 11:30 PM Central AND Test 1 on Chapter 1 & 2 due by 1/20/16 11:30 PM Central Test 1 available on the Blackboard on 1/17/16
Week 4 Jan 24 – 30	Read Chapter 5 (Running Water and Groundwater) Prepare and study the "Concept Checks" questions Weekly Quiz #4 on Chap 5 due by 1/30/16 11:30 PM Central

<p>Week 5 Jan 31 - Feb 6</p>	<p>Read Chapter 7 (Plate Tectonics: A Scientific Revolution Unfolds) Prepare and study the “Concept Checks” questions</p> <p>Weekly Quiz #5 on Chap 7 due by 2/6/16 11:30 PM Central</p> <p>AND</p> <p>Test 2 on Chapter 4 & 5 due by 2/3/16 11:30 PM Central Test 2 available on the Blackboard on 1/31/16</p>
<p>Week 6 Feb 7 – 13</p>	<p>Read Chapter 11 (Geological Time) Prepare and study the “Concept Checks” questions</p> <p>Weekly Quiz #6 on Chap 11 due by 2/13/16 11:30 PM Central</p>
<p>Week 7 Feb 14 – 20</p>	<p>Read Chapter 13 & 14 (The Ocean Floor & Ocean water and Ocean Life) Prepare and study the “Concept Checks” questions</p> <p>Weekly Quiz # 7 on Chap 13 & 14 due by 2/20/16 11:30 PM Central</p> <p>AND</p> <p>Test 3 on Chapter 7 & 11 due by 2/17/16 11:30 PM Central Test 3 available on the Blackboard on 2/14/16</p>
<p>Week 8 Feb 21 – 27</p>	<p>Read Chapter 16 (The Atmosphere: Composition, Structure, and Temperature) Prepare and study the “Concept Checks” questions</p> <p>Weekly Quiz # 8 on Chap 16 due by 2/27/16 11:30 PM Central</p>
<p>Week 9 Feb 28 - Mar 5</p>	<p>Test 4 on Chapter 13, 14, & 16 due by 3/2/16 11:30 PM Central Test 4 available on the Blackboard on 2/28/16</p> <p>AND</p> <p>Proctored Comprehensive Final Exam due by 3/2/16 11:30 PM Central (Final Exam will be available to your Proctor on 2/28/16)</p>
<p>March 6</p>	<p>Course grade will be determined</p>

Student Expectation Statement

As an online learner with Troy University you are expected to:

Meet all appropriate deadlines – from the application process to the course assignment deadlines to preparing for graduation there are deadlines every step of the way that have been established to make the process easier for students to achieve their goals. It is the student’s responsibility to meet all appropriate deadlines. Routinely review the eTROY Academic Calendar and

adhere to the deadlines. Start with completing your official application documents within the first term to meeting graduation intent deadlines.

Use your Troy email – the Troy University email is your official notification for all that goes on with your online program and events and notices related to the University.

Be sure to read your email and keep all correspondence with Troy staff and faculty for future reference.

Go through the orientation – the orientation for both undergraduate and graduate online learners has been designed to assist students to have a successful educational experience with their online programs. Information on how to access Blackboard and other learning tools are included in the orientation along with valuable resources on how to learn in the online environment.

Make sure that your computer meets the technical requirements and that you have adequate Internet connection. Students must have access to a working computer that they have administrator rights on and access to the Internet. Students can use University computer labs, a public library, etc. to access the Internet but some courses may require the ability to download course related software.

Make sure you are ready for online learning – eTROY works on nine week terms. Does your learning style match an accelerate course pace? Do you have the time to dedicate to an interactive course? eTROY courses are not self-paced courses, you must meet all the timelines established by the instructor and participate in all activities assigned. **Read your academic catalog** – your academic catalog is your “bible” for your online degree program. Please familiarize yourself with your degree program. The undergraduate and graduate catalogs can be found online at <http://trojan.troy.edu/catalogs/>. Pay close attention to admission requirements and prerequisite courses. Know the requirements for your degree plan. If you have questions your academic counselor will assist you.

Access your degree program – a link is available for students to view all degree requirements, prerequisites, major requirements and minors, if applicable.

Be sure to read and follow your syllabus.

Be sure to register during the registration timeframes – There are four weeks of registration for each term. Register early and order your books. eTROY runs on nine week terms. Waiting until the first week of classes to register and order books is too late. It is the online learners’ responsibility to be prepared for the first day of the term. eTROY students are required to order their textbooks through MBS Direct to insure the student has the proper materials for the course. The link to order textbooks from MBS is <http://www.mbsdirect.net/Index.htm>. eTROY is not responsible for issues regarding textbooks that have not been ordered through MBS Direct.

Work with your instructor – while in an online course the online learners are expected to work with the faculty who teach the course when questions arise related to the course and the grades. The staff cannot “fix a grade”. Once the course is completed for a grade and there are still issues, there are appropriate procedures that online learners must follow to address their concerns.

Be courteous, polite and respectful – to faculty, staff and fellow students. Inappropriate behaviors and comments will not be tolerated.

Be ethical in your coursework – Cheating, plagiarism, and other such behaviors will not be tolerated at Troy University. Specific penalties will be determined by the faculty and the consequences will adhere to Troy University policy.

Notify the University re: American with Disability Act - Eligible students, with appropriate documentation, will be provided equal opportunity to demonstrate their academic skills and potential through the provision of academic adaptations and reasonable accommodations. Further information can be found at:
trojan.troy.edu/etroy/studentervices/adaptiveneeds.html

eTROY Policies and Procedures

eTROY COURSES AT TROY UNIVERSITY

All eTROY courses at Troy University utilize Blackboard Learning System. In every eTROY course, students should read all information presented in the Blackboard course site and should periodically check for updates—at least every 48 hours.

TROY E-MAIL

All students were required to obtain and use the TROY e-mail address that is automatically assigned to them as TROY students. All official correspondence (including bills, statements, e-mails from instructors and grades, etc.) will be sent ONLY to the troy.edu (@troy.edu) address.

• **All students are responsible for ensuring that the correct e-mail address is listed in Blackboard by the beginning of Week #1.** E-mail is the only way the instructor can, at least initially, communicate with you. It is your responsibility to make sure a valid e-mail address is provided. Failure on your part to do so can result in your missing important information that could affect your grade.

Your troy.edu e-mail address is the same as your Web Express user ID following by @troy.edu. Students are responsible for the information that is sent to their TROY e-mail account. You can get to your e-mail account by logging onto the course and clicking "E-mail Login". You will be able to forward your TROY e-mail to your GoArmyEd e-mail account if applicable. You must first access your TROY e-mail account through the TROY e-mail link found on the Web site. After you log in to your TROY e-mail account, click on "options" on the left hand side of the page. Then click on "forwarding." This will enable you to set up the e-mail address to which you will forward your e-mail.

STUDENT/FACULTY INTERACTION

Interaction will take place via e-mail, telephone, discussion board forums, comments on written assignments and office visits (if needed and possible).

- The student will participate in this course by following the guidelines of this syllabus and any additional information provided by the instructor, the eTROY center at Troy University, or Troy University itself.
- The student is expected to remain in regular contact with the instructor and class via e-mail or other communications means, by participating in the discussion board forums, submitting assignments and taking exams, all in a timely fashion.
- TROY requires instructors to respond to students' e-mail within 24 hours Mon-Thur, and 48 hours Fri-Sun.

TECHNOLOGY REQUIREMENTS

Students must have:

- A reliable working computer that runs Windows XP or Windows Vista.
- A TROY e-mail account that you can access on a regular basis (see "TROY e-mail" above)
- E-mail software capable of sending and receiving attached files.
- Access to the Internet with a 56.6 kb modem or better. (High speed connection such as cable or DSL preferred)
- A personal computer capable of running Netscape Navigator 7.0 or above, Internet Explorer 6.0 or above or current versions of Firefox or Mozilla. Students who use older browser versions will have compatibility problems with Blackboard.
- Microsoft WORD software. (I cannot grade anything I cannot open! This means NO MS-Works, NO WordPad, NO WordPerfect)
- Virus protection software, installed and active, to prevent the spread of viruses via the Internet and e-mail. It should be continually updated! Virus protection is provided to all Troy students free of charge. Click on the following link <https://it.troy.edu/downloads/virussoftware.htm> and then supply your e-mail username and password to download the virus software.

TECHNICAL SUPPORT CENTER

If you experience technical problems, you should contact the Blackboard Online Support Center. If you can log onto the course simply look at the top of the page. You will see an icon entitled, "Need Help?" If you click on this icon, you will see the information below.

For assistance with Blackboard, Wimba, Remote Proctor, and other online tools, please go to <http://helpdesk.troy.edu> and submit a ticket. The Educational Technology team is available 8:00 a.m. to 8:00 p.m. seven days a week to support your technical needs. For instructions on submitting a ticket, please click here.

NON-HARASSMENT, HOSTILE WORK/CLASS ENVIRONMENT

Troy University expects students to treat fellow students, their instructors, other TROY faculty, and staff as adults and with respect. No form of "hostile environment" or "harassment" will be tolerated by any student or employee.

ADAPTIVE NEEDS (ADA)

Troy University recognizes the importance of equal access for all students. In accordance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973, the University and its Adaptive Needs Program seeks to ensure that admission, academic programs, support services, student activities, and campus facilities are accessible to and usable by students who document a qualifying disability with the University.

Reasonable accommodations are available to students who:

- are otherwise qualified for admission to the University
- identify themselves to appropriate University personnel
- provide acceptable and qualifying documentation to the University.

Each student must provide recent documentation of his or her disability in order to participate in the Adaptive Needs Program. Please visit the Adaptive Needs Website at: trojan.troy.edu/etroy/studentservices/adaptiveneeds.html to complete the necessary procedure and forms. This should be accomplished before the beginning of class.

HONESTY AND PLAGIARISM

The awarding of a university degree attests that an individual has demonstrated mastery of a significant body of knowledge and skills of substantive value to society. Any type of dishonesty in securing those credentials therefore invites serious sanctions, up to and including suspension and expulsion (see Standard of Conduct in each TROY Catalog). Examples of dishonesty include actual or attempted cheating, plagiarism*, or knowingly furnishing false information to any university employee.

*Plagiarism is defined as submitting anything for credit in one course that has already been submitted for credit in another course, or copying any part of someone else's intellectual work – their ideas and/or words – published or unpublished, including that of other students, and portraying it as one's own. Proper quoting, using strict APA formatting, is required, as described by the instructor. All students are required to read the material presented at: <http://trojan.troy.edu/writingcenter/>. For additional writing resources visit: <http://trojan.troy.edu/etroy/studentservices/writingresources.html>.

- Students must properly cite any quoted material. No term paper, business plan, term project, case analysis, or assignment may have **no more than 20% of its content quoted** from another source. Students who need assistance in learning to paraphrase should ask the instructor for guidance and consult the links at the Troy Writing Center.
- This university employs **plagiarism-detection software**, through which all written student assignments are processed for comparison with material published in traditional sources (books, journals, magazines), on the internet (to include essays for sale), and papers turned in by students in the same and other classes in this and all previous terms. The penalty for plagiarism may range from zero credit on the assignment, to zero in the course, to expulsion from the university with appropriate notation in the student's permanent file.

LIBRARY SUPPORT

The Libraries of Troy University provide access to materials and services that support the academic programs. The address of the TROY Global Campus Library Web site, which is for all Global Campus and eTROY students, is <http://trojan.troy.edu/library/globalcampus/>. This site provides access to the Library's Catalog and Databases, as well as to links to all Campus libraries and to online or telephone assistance by Troy Library staff. Additionally, the Library can also be accessed by choosing the "Library" link from the University's home page, <http://www.troy.edu>.

FACULTY EVALUATION

In the eighth week of each term, students will be notified of the requirement to fill out a course evaluation form. These evaluations are completely anonymous and are on-line. Further information will be posted in the Announcements section in Blackboard.

HOW TO LEARN ONLINE

Troy University eTROY is designed to serve any student, anywhere in the world, who has access to the Internet. All eTROY courses are delivered through the Learning System. Blackboard helps to better simulate the traditional classroom experience with features such as Virtual Chat, Discussion Boards, and other presentation and organizational forums.

In order to be successful, you should be organized and well motivated. You should make sure you log in to our course on Blackboard several times each week. Check all "announcements" that have been posted. Start early in the week to complete the weekly assignment. You should also go to the Discussion Board early in the week and view the topic and question/s for the group discussion exercise. Make your "initial" posting and participate in the discussion. Begin reviewing for the exams early in the term. Do not wait until the last minute and "cram" for these exams. You should review the material frequently, so you will be prepared to take the exams.

eTROY CONTACT

Whether you're experienced at taking online courses or new to distance learning, we're here to help you succeed in your online education. If you have general questions about eTROY programs, courses, policies, services or other university-wide topics, please visit the eTROY web site @ <http://trojan.troy.edu/etroy/>; call 1-800-414-5756, or ASK TROY.